

# Neighbourhood Planning

## Topic Notes for Town and Parish Councils

### 7. Further Information

**Neighbourhood Plan Exhibition**  
The Cottingham Neighbourhood Plan aims to be a **community led, locally relevant and widely influential** guide for the future development of Cottingham

Join us on:  
**Friday 19th September (12pm-6pm)**  
&  
**Saturday 20th September (10am-4pm)**  
**Cottingham Civic Hall, Market Green**

to view and comment on the work undertaken so far and to discuss the process with experts and professionals who are helping to guide the process

contact: Dave Hickling: 01564 551017  
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www.cottinghamparishcouncil.org.uk  
info@integreatplus.com

**Cottingham Neighbourhood Plan**

**Have Your Say**

**Woodmansey Neighbourhood Development Plan**

**Your Neighbourhood...**

**Have Your Say!**  
North Cave Neighbourhood Plan

The government's Localism Act has given communities such as ours the opportunity to express our wishes about the future of our area by creating a Neighbourhood Plan. This plan can cover a whole range of different aspects of planning that we, as a community, know to be important to us and our village. Once correctly drawn up and submitted to East Riding Council, the Neighbourhood Plan can ultimately become a statutory document which has to be respected by developers and planners alike.

On Thursday 9th of October from 6pm onwards the Neighbourhood Plan Steering Group is holding an event in the Village Hall and would like everyone in the Parish to come along and explore ideas around the future development of North Cave and Everthorpe. In particular we will be thinking about housing, the local economy and environment, traffic management and design guidelines for any future buildings and developments.

Want to know more?  
Want to help shape the future of our community?

**Come Along – Have Your Say – Get Involved**

6pm – 9pm Thursday 9th October North Cave Village Hall  
(Don't worry if you can't make the whole event – feel free to drop in when you can)

[www.northcaveplan.org.uk](http://www.northcaveplan.org.uk)  
@NorthCavePlan North Cave Plan

[www.villageplan.co.uk](http://www.villageplan.co.uk) [info@integreatplus.com](mailto:info@integreatplus.com)



**EAST RIDING**  
OF YORKSHIRE COUNCIL

**November 2015**

East Riding of Yorkshire Council has prepared a series of topic notes on Neighbourhood Planning for Town and Parish Councils in the East Riding. The notes cover a range of topics and together aim to answer the key questions Town and Parish Councils may have in relation to Neighbourhood Planning in the East Riding.

The topic notes can be found on the East Riding of Yorkshire Council's dedicated Neighbourhood Planning webpage at:

<http://www2.eastriding.gov.uk/environment/planning-and-building-control/east-riding-local-plan/neighbourhood-planning/>

A summary of each note is provided below.

## Summary of Neighbourhood Planning topic notes

Note 1 - Introduction to Neighbourhood Planning	Explains what Neighbourhood Plans and Orders are and provides information on the different types of Plans and Orders, the role of Town and Parish Councils in Neighbourhood Planning and examples of Neighbourhood Plans in the East Riding.
Note 2 - Neighbourhood Planning and the East Riding Local Plan	Provides further information on the East Riding Local Plan and explains the relationship between Neighbourhood Planning and the Local Plan.
Note 3 - Step by Step Guide to preparing Neighbourhood Plans and Order	Explains in detail the process for preparing a Neighbourhood Plan or Order. The role of East Riding of Yorkshire Council and Town and Parish Councils is explained.
Note 4 - Undertaking Environmental Assessments	Considers environmental assessments and when they are required. Explains the process for requesting a Screening Opinion from East Riding of Yorkshire Council.
Note 5 - Guide to community consultation and engagement	Considers community consultation for Neighbourhood Plans and Orders. Provides advice and best practice on how to involve the community in the preparation of Plans and Orders.
Note 6 - Support and Funding for Town and Parish Council's	Explains the support offered by East Riding of Yorkshire Council to Town and Parish Councils and provides up to date information on sources of

funding.

**Note 7 - Further Information** Includes sources of further information on Neighbourhood Planning.

These notes should not to be regarded as definitive legal advice. It is the responsibility of Town and Parish Councils to obtain their own independent legal advice in relation to their responsibilities under the Localism Act (2011).

This note (Topic Note 7) provides further information on Neighbourhood Planning, including where examples of Neighbourhood and Orders can be viewed.

A glossary of key terms for Neighbourhood Planning has been set out in East Riding of Yorkshire Neighbourhood Planning Topic Note 1.

### **East Riding of Yorkshire Council contact details**

For information in relation to Neighbourhood Planning in the East Riding please contact:

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E-mail: [forward.planning@eastriding.gov.uk](mailto:forward.planning@eastriding.gov.uk)

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## Where can Town and Parish Councils find further information on Neighbourhood Planning?

The following documents and websites provide useful sources of information:

Action with Communities in Rural England (2012). *Neighbourhood plan examinations: lessons to be learnt from Dawlish?* (A briefing note explaining what lessons can be learnt from Dawlish Parish Neighbourhood Plan, the first Plan to be assessed and rejected by an independent examiner).

<http://communityplanningbucks.files.wordpress.com/2012/06/neighbourhood-plan-lessons.pdf>

Campaign to Protect Rural England (2012). *How to shape where you live.* (A comprehensive guide to Neighbourhood Planning).

<http://www.cpre.org.uk/resources/housing-and-planning/planning/item/2689-how-to-shape-where-you-live-a-guide-to-neighbourhood-planning>

Design Council (2013). *Neighbourhood Planning Guide.* A short design focused guide to Neighbourhood Planning and the support offered by the Design Council (Cabe).

<https://www.designcouncil.org.uk/knowledge-resources/guide/design-neighbourhood-planning>

Department for Communities and Local Government (2011). *A Plain English Guide to the Localism Act Update.*

<http://www.communities.gov.uk/documents/localgovernment/pdf/1896534.pdf>

Department for Communities and Local Government (2011). *Localism Bill: Neighbourhood Plans and community right to build, Impact Assessment.*

<http://www.communities.gov.uk/publications/planningandbuilding/neighbourhoodplansimpact>

Department for Communities and Local Government (2011). *Neighbourhood Planning Regulations.*

<http://www.legislation.gov.uk/ukxi/2012/637/contents/made>

Department for Communities and Local Government (2012). *Neighbourhood Planning.*

<http://www.communities.gov.uk/planningandbuilding/planningsystem/neighbourhoodplanningvanguards/>

Department for Communities and Local Government (2014). *Plain English Guide to the planning system.*

<https://www.gov.uk/government/publications/plain-english-guide-to-the-planning-system>

Department for Food and Rural Affairs (2013). *Neighbourhood Planning rural frontrunners case studies*.

<http://randd.defra.gov.uk/Default.aspx?Menu=Menu&Module=More&Location=None&Completed=0&ProjectID=18469>

East Riding of Yorkshire Council (2015). *Finding a grant*. (Information for Town and Parish Councils about obtaining grant funding).

<http://www2.eastriding.gov.uk/council/grants-and-funding/finding-a-grant/>

East Riding of Yorkshire Council (2015). *Neighbourhood Planning*. (Information about Neighbourhood Planning in the East Riding).

<http://www2.eastriding.gov.uk/environment/planning-and-building-control/east-riding-local-plan/neighbourhood-planning/what-is-neighbourhood-planning/>

East Riding of Yorkshire Council (2015). *Renaissance Partnerships*. (Information about the existing Renaissance Partnerships for Towns in the East Riding).

<http://www2.eastriding.gov.uk/council/working-with-our-partners/regeneration-and-renaissance-partnerships/>

Levett-Therivel and URS Scott Wilson (2011). *DIY SA: Sustainability Appraisal including strategic environmental assessment) of Neighbourhood Plans*. A guide to carrying out a Sustainability Appraisal in relation to a Neighbourhood Plan.

[www.levett-therivel.co.uk/DIYSA.pdf](http://www.levett-therivel.co.uk/DIYSA.pdf)

Local Government Group and Planning Advisory Service (2013). *Guide For Ward Councilors on Neighbourhood Planning*. (Explains Neighbourhood Planning in basic terms, what this means for communities and ward councillors)

[http://www.pas.gov.uk/neighbourhood-planning/-/journal\\_content/56/332612/15322/ARTICLE](http://www.pas.gov.uk/neighbourhood-planning/-/journal_content/56/332612/15322/ARTICLE)

Locality. *Neighbourhood Planning Hub*. (Online space where people developing a Neighbourhood Plan and engaging in Neighbourhood Planning can network together, share ideas and gain peer to peer).

<http://planning.communityknowledgehub.org.uk/>

National Planning Practice Guidance (2014).

<http://planningguidance.planningportal.gov.uk/>

National Planning Policy Framework (2015).

<https://www.gov.uk/government/publications/national-planning-policy-framework--2>

Neighbourhood Planning Independent Examiner Referral Service (NPIERS) –

<http://www.rics.org/uk/join/member-accreditations-list/dispute-resolution-service/neighbourhood-planning-independent-examiner-referral-service-npiers/>

Planning Aid England Neighbourhood Planning. (Website for people who want to share experiences around Neighbourhood Planning).

<http://www.ourneighbourhoodplanning.org.uk/home>

Prince's Foundation. (Information and case studies outlining how the Prince's Foundation provide support for those interested in Neighbourhood Planning).

<http://www.princes-foundation.org/what-we-do/projects/engage/clg-planning-scheme/supporting-communities-and-neighbourhoods-planning>

Royal Town Planning Institute Planning Aid. *How Planning Aid England Can Help*.

(Support leaflet outlining how Planning Aid can support communities in Neighbourhood Planning). <http://www.rtpi.org.uk/planning-aid/neighbourhood-planning/>

Rural Services Network - Neighbourhood Planning. *Evidence base for East Riding of Yorkshire*. (Useful statistics for the East Riding).

<http://www.rsonline.org.uk/community-planning-pages/neighbourhood-planning-in-east-riding-of-yorkshire>

Statutory Instrument No.637 *The Neighbourhood Planning (General) Regulations (2012)*.

[http://www.legislation.gov.uk/ukxi/2012/637/pdfs/ukxi\\_20120637\\_en.pdf](http://www.legislation.gov.uk/ukxi/2012/637/pdfs/ukxi_20120637_en.pdf)

Town and Country Planning Association (2011). *Your place your plan*. (Leaflet with top tips for those preparing a Neighbourhood Plan).

[http://www.tcpa.org.uk/data/files/your\\_place\\_your\\_plan.pdf](http://www.tcpa.org.uk/data/files/your_place_your_plan.pdf)

Yorkshire Wildlife Trust. *Neighbourhood Plans*. (Information about how wildlife can be incorporated into Neighbourhood Plans).

<http://www.ywt.org.uk/we-defend-wildlife>

## Are there any Neighbourhood Plans or Orders in the East Riding?

There are several Town and Parish Councils in the East Riding who have started to prepare a Neighbourhood Plan. These are set out in the table I below.

Table I - Neighbourhood Planning Progress in East Riding

Town / Parish Council	Area Application Submitted to East Riding of Yorkshire Council	Area Application Consultation	Neighbourhood Area Designated by East Riding of Yorkshire Council
Cottingham	25 October 2012	07 January -	12 June 2013

Town / Parish Council	Area Application Submitted to East Riding of Yorkshire Council	Area Application Consultation	Neighbourhood Area Designated by East Riding of Yorkshire Council
		18 February 2013	
Woodmansey	22 May 2013	08 July - 23 August 2013	20 November 13
Allerthorpe	11 June 2013	02 September - 18 October 2013	19 February 2014
Sutton upon Derwent	05 July 2013	02 September - 18 October 2013	19 February 2014
Market Weighton	12 July 2013	02 September - 18 October 2013	19 February 2014
Wawne	1 October 2013	13 January - 24 February 2014	18 June 2014
Pocklington	16 October 2013	13 January - 24 February 2014	18 June 2014
North Cave	20 November 2013	13 January - 24 February 2014	18 June 2014

Town and Parish Councils considering preparing a Neighbourhood Plan may wish to contact one of the Town or Parish Councils listed in table 1 to discuss their experiences and lessons learned. Contact details for Town and Parish Councils are available on the following webpage:

<http://www2.eastriding.gov.uk/council/councillors-and-members-of-parliament/parish-and-town-councils/>

East Riding of Yorkshire Council are happy to facilitate meetings between Town and Parish Councils to discuss Neighbourhood Planning, share best practice and experience.

## Where can Town and Parish Councils find examples of made (adopted) Neighbourhood Plans from around the Country?

As of 23 September 2015, 74 Neighbourhood Plans had been made (adopted). Links to these can be found below:

*A selection of Local Authorities where multiple Neighbourhood Plans are made*

11 made Plans including *Arundel, Felpham, Littlehampton and Yapton* (Arun District Council - <http://www.arun.gov.uk/neighbourhood-planning>).



5 made Plans including *Great Horwood, Marsh Gibbon and Wing* (Aylesbury Vale District Council - <http://www.aylesburyvaledc.gov.uk/section/neighbourhood-planning>).

5 made Plans including *Anslow, Outwoods and Yoxall* (East Staffordshire Borough Council - <http://www.eaststaffsbc.gov.uk/planning/planning-policy/neighbourhood-plans>)

4 made Plans (*Ale, Great and Little Plumstead, Sprowston, Stowey Sutton, Strumpshaw*) (Broadland District Council - [http://www.broadland.gov.uk/housing\\_and\\_planning/4994.asp](http://www.broadland.gov.uk/housing_and_planning/4994.asp))

4 made Plans (*Ardingly, Cuckfield, Hurstpierpoint and Sayers Common, West Hoathly*) (Mid Sussex District Council- <http://www.midsussex.gov.uk/neighbourhoodplans> )

3 made Plans (*Malpas and Overton, Tattenhall and District and Winsford*) (Cheshire West and Chester Council - <http://www.cheshirewestandchester.gov.uk/default.aspx?page=15712> )

2 made Plans (*Kirdford and Loxwood*) (Chichester District Council - <http://www.chichester.gov.uk/neighbourhoodplan>)

2 made Plans (*Billesdon and Broughton Astley*) (Harborough District Council - <http://www.harborough.gov.uk/neighbourhood-planning>)

2 made Plans (*Bembridge and Brading*) (Isle of Wight Council - <https://www.iwight.com/Residents/Environment-Planning-and-Waste/Planning-Policy-new/Neighbourhood-Planning/General> )

*A selection of other local authorities where Plans are made:*

*Cerne Valley* (West Dorset District Council- <https://sites.google.com/site/cernevalleynp/home-page>)

*Cringleford* (South Norfolk District Council- <http://www.cringelfordparishcouncil.gov.uk/neighbourhood.php>)

*Much Wenlock* (Shropshire Council - <http://shropshire.gov.uk/planning-policy/much-wenlock-neighbourhood-plan/>)

*Norland* (Royal Borough of Kensington and Chelsea- <https://www.rbkc.gov.uk/planning-and-building-control/neighbourhood-planning/current-projects/norland-neighbourhood-plan>)

*Tettenhall* (Wolverhampton City Council - <http://www.wolverhampton.gov.uk/neighbourhoodplanning>)

*Thame* (South Oxfordshire District Council - <http://www.southoxon.gov.uk/services-and-advice/planning-and-building/planning-policy/neighbourhood-plans/thame-neighbourhood-pl>)

*Woburn Sands* (Milton Keynes Council - <http://www.milton-keynes.gov.uk/planning-and-building/planning-policy/woburn-sands-neighbourhood-plan>)

## **Where can Town and Parish Councils find examples of made (adopted) Neighbourhood Orders from around the Country?**

As of 23 September 2015, 2 Community Right to Build Orders had been made (adopted). Links to these can be found below:

*Ferring* (Arun District Council - <http://www.arun.gov.uk/neighbourhood-development-community-right-to-build-orders>).