

# Annual Report on Transfer Reviews of Statements to Education, Health and Care (EHC) Plans 2015-2016 (academic year)

## **Background**

The implementation of the Children and Families 2014, SEN Regulations 2014, Special Educational Needs and Disabilities (SEND) Code of Practice 2014 and Transitional Guidance 2014 from 1 September 2014 has meant that the Local Authority (LA) had to transfer statements and Learning Difficulties Assessments (LDA) to EHC Plans. All statements have to be transferred by April 2018 and all LDAs by 31 December 2016.

## **Transition Plan for Statements**

The LA produced a Transition Plan on 1 September 2014. For the academic year 2015-2016 the groups to be transferred were N2, Year 2, Year 6, Year 9, Year 11 and Year 13 a total of 523. To be able to transfer a Statement to a EHC Plan a Transfer Review needed to be carried out which replaced the usual Annual Review for Year 2 and Year 9 but N2, Year 6, Year 11 and Year 13 were held in the Autumn term 2015.

Since 1 September 2015 the LA has to give at least 2 weeks notice of the Transfer Review being held. The remaining 18 weeks starts on the date the Transfer Review is held giving 20 weeks in total.

## **Learning Difficulties Assessments (LDA)**

There were plans to transfer LDAs to EHC Plans in 1 September 2015- 31 August 2016 but in recognition of the difficulties that LA were experiencing the deadline was extended to 31 December 2016.

## **Transition Plan for 2015-2016**

The other groups included in 2015-2016 and every year thereafter are, those transferring from mainstream to special provision and special to mainstream, those leaving custody and those moving between LAs.

## **Transfer Review Training**

The LA delivered Transfer Review training to educational settings in September and October 2016.

## **Local Offer**

There is further information available on [eastridinglocaloffer.org.uk](http://eastridinglocaloffer.org.uk) which includes:

Transition Plan

Transfer Process for Statements

## Transfer Review Flowchart for Statements

### **Education, Health and Care Plan Co-ordinators**

The LA has Education, Health and Care Plan Co-ordinators to advise on the Transfer Review process as necessary. Parent/Carers and/or young person can make contact with an Education, Health and Care Plan Coordinator at any time before or during the process. Their contact details are: Education, Health and Care Plan Coordinators 01482 392163 or [send.enquiries@eastriding.gov.uk](mailto:send.enquiries@eastriding.gov.uk)

### **Sources of Advice and Support for parent/carers and young people**

**FISH SEND Information, Advice and Support Service (including Parent Partnership Service)** Families Information Service Hub (FISH) has a dedicated information, advice and support service for parent carers and children and young people (aged 0-25) with special educational needs and disabilities (SEND). Tel: (01482) 396469 Email [fish@eastriding.gov.uk](mailto:fish@eastriding.gov.uk)

You can also access support through KIDS who can provide an Independent Supporter (IS). An Independent Supporter is a person recruited by the voluntary sector to help families going through an Education, Health and Care assessment and the process of developing an Education, Health and Care Plan. This person is independent of the local authority and has received training, including legal training, to enable them to provide this role. For more information or to make a referral to this service please contact: KIDS, Chanterlands Avenue, Hull, HU5 4DJ. Telephone: 01482 467540. Email: [enquiries.yorkshire@kids.org.uk](mailto:enquiries.yorkshire@kids.org.uk)

**KIDS Information, Advice, Support and Advocacy Service.** If your young person is aged 16-25 years they are able to receive independent information, advice, support and guidance in their own right. This separate service is delivered by KIDS who can be contacted KIDS, Chanterlands Avenue, Hull, HU5 4DJ Tel: 01482 467540 or email [enquiries.yorkshire@kids.org.uk](mailto:enquiries.yorkshire@kids.org.uk)

This service includes: signposting to alternative sources of advice, information and support that may be available locally and nationally, individual casework and representation, responding to electronic and telephone enquiries, support in meetings, contributing to assessments and reviews and participating in decisions about outcomes for the young person, support in arranging or attending disagreement resolution, mediation and tribunals plus advocacy.

### **Complaints**

If a child has not been transferred to the new system in accordance with the Transition Plan the parent/carer or the young person may in the first instance speak to an Education, Health and Care Plan Coordinator but can also contact the Customer Relations Team, East Riding of Yorkshire Council, County Hall, Beverley, HU17 9BA Tel: 01482 396422 or email: [customer.relations@eastriding.gov.uk](mailto:customer.relations@eastriding.gov.uk)